

**PLUMAS MULTIPLE LISTING SERVICE**  
**Request for Clerical Assistant Access to Paragon**

I have briefed my Assistant on the protocol and navigation of the Paragon Multiple Listing Service. I understand that I must immediately notify the PlumasMLS office in writing of staff changes that impact this Access Authorization.

ASSISTANT NAME: \_\_\_\_\_ SPONSORING AGENT: \_\_\_\_\_

OFFICE NAME: \_\_\_\_\_

PHYSICAL ADDRESS: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

**MULTIPLE OFFICE AUTHORIZATION**

2<sup>ND</sup> PHYSICAL ADDRESS: \_\_\_\_\_

2<sup>ND</sup> MAILING ADDRESS: \_\_\_\_\_

PHONE: \_\_\_\_\_ FAX: \_\_\_\_\_

(If more than two offices are requested, please attach an additional page.)

I hereby agree to use the licensed LPS software and database, designed exclusively for PlumasMLS, in the manner and capacity prescribed in the PlumasMLS Rules & Regulations. I hereby agree and acknowledge that the software provided or Internet access provided is for my use only.

The Penal Code prohibits intentional unauthorized access or causing unauthorized access to a computer system. Violations of the Penal Code can result in criminal penalties. I understand that I may not disregard PlumasMLS security measures, give out my password, or allow unauthorized access to the PlumasMLS database or the licensed LPS software designed exclusively for PlumasMLS. I understand that only the Designated REALTOR/MLS Participant, REALTOR/MLS Subscriber, or authorized clerical assistants (who have an authorization form on file with the MLS) may access the PlumasMLS database.

We have read this entire agreement and agree to all its terms and conditions. Additionally, we acknowledge receipt of the current PlumasMLS Rules & Regulations and agree to abide by these documents; failure to comply with the PlumasMLS Rules and Regulations will result in penalties defined in the current Rules & Regulations.

\_\_\_\_\_  
CLERICAL ASSISTANT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SPONSORING AGENT SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
BROKER (OR DESIGNATED REALTOR) SIGNATURE

\_\_\_\_\_  
DATE